

Rules/Constitution of **Pearson CC**

1 Name

The club will be called: **Pearson CC**

2 The Object of the Club

The object of the Club shall be to promote, develop and foster the sport of cycling for adults at all levels.

In furtherance of the said object but not otherwise the Club may:

- (i) promote and hold, either alone or jointly with others, cycle races, rides and events in accordance with any applicable or relevant rules established by British Cycling or other official cycling organisations
- (ii) offer, give or contribute towards prizes, medals, and awards for cycle races promoted and held by the Club;
- (iii) financially support riders competing on behalf of the club;
- (iv) apply for grants from appropriate entities for the development of the sport of cycling;
- (vi) collect and disseminate information on all matters relating to the sport of cycling, and exchange such information with other bodies having similar objects;
- (vii) buy, sell, and supply goods and services for the purposes of the Club;
- (viii) raise funds and invite and receive contributions from any person or persons whatsoever by way of subscriptions and otherwise PROVIDED THAT the Club shall not undertake permanent trading activities in raising funds for the said objects;

The Club is non-denominational and non-political.

3 Club Colours

The club colours shall be blue and white.

4 Membership

- a) Membership of the Club shall be open to anyone interested in cycling **above the age of 18** on application regardless of sex, disability, ethnicity, nationality, sexual orientation, religion or other beliefs. However, limitation of membership according to size of membership is allowable on a non-discriminatory basis.

- b)** The Club will keep subscriptions at levels that will not pose a significant obstacle to people participating. Yearly subscription will be set at £20 and will run from Jan 1st to Dec 31st in any calendar year. Anyone joining after Nov 1st will have membership for 14 months. The fee for membership will be reviewed at each AGM.
- c)** The Club Committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to an appointed panel consisting of club members. Anyone wearing yellow arm-warmers shall be immediately removed as a member.

5 The Committee

5.1 Powers of the Committee:

The Committee

- (i) shall manage the business affairs of the Club;
- (ii) shall exercise all such functions as may be exercised by the Club other than those functions that are required by these rules to be exercised by the Club in a general meeting;
- (iii) has the power to perform all such acts and do all such things as appear to the Committee to be necessary or desirable for the proper management of the affairs of the Club
- (iv) shall have power to create and wind up any sub-committees as required
- (v) shall have power to co-opt up to three further members to the Committee as required.
- vi) Open bank accounts for the deposit of club funds

The Committee shall hold no less than two meetings per year.

5.2 Composition of the Committee:

(a) The Committee shall comprise

- (i) the Officers of the Club
- (ii) up to 3 co-opted Members of the Club

The Committee shall comply with the provisions of this Constitution, any ratified constitutional amendments, and rules ratified by the Members of the Club.

(b) The Club shall have the following Officers:

(i) **Chairperson**, who is the chief executive officer, responsible for the effective management of the Club; the Chairperson shall preside over Committee meetings and Club General Meetings; the Chairperson shall be one of the three four signatories (any one two to sign) on the Club's bank account(s). The Chairperson will normally not be a voting officer; however in the event of an equality of votes, the Chairperson shall cast the deciding vote.

(ii) **Secretary**, who is responsible for minute-taking at all meetings, and for ensuring that information about all matters affecting the Club is communicated to members efficiently and expeditiously. The Secretary shall be one of the three signatories (any one to sign) on the Club's bank account(s). Also responsible for co-ordinating and processing membership applications (see ija below) and ensuring all affiliations to relevant cycling body memberships are up to date.

(iia) **Membership Secretary**, created at the request of club committee if deemed necessary, and who will be solely responsible for processing new and renewal membership applications.

(iii) **Treasurer**, who responsible for overseeing the club finances; the Treasurer shall be one of the three signatories (any one to sign) on the Club's bank account(s)

(iv) **Club Captain** who is responsible for organising the racing calendar and for all issues relating to open and club races. The Club Captain shall chair Committee meetings and Club General Meetings if the Chairperson is unavailable.

(v) **Ride Co-ordinator**, who is responsible for the overall planning and schedule of recreational rides and training club runs, and for promoting the safety of all members while engaged in Club activities.

vi) **Ride Captain**, who works in conjunction with the Ride Coordinator and is responsible for running and ensuring all club rides (as opposed to races) are led by a ride captain(s) and that such rides adhere to the principles set out in the membership form

vii) **Press Secretary** – publicise activities of the club, co-ordinate club member entries onto the website and club prizes

(viii) **Womens Representataive**, to promote, but not exclusively, the activities and development of womens cycling within the club

ix) **Honorary President**, a person appointed to act as figurehead for the club but who shall have no voting rights or powers.

5.3 Committee meetings

i) Whenever a Committee member has a personal interest in a matter to be discussed, he/she must declare it, withdraw from that part of the meeting (unless asked to stay), not be counted in the quorum for that agenda item and withdraw during the vote and have no vote on the matter concerned.

ii) The Committee may decide its own way of operating. Unless it otherwise resolves the following rules apply:

a At least 3 members must be present for the meeting to be valid;

b Committee meetings shall be held face to face

c The Chair, or whoever else those present choose shall chair meetings;

d Decisions shall be by simple majority of those voting;

f The chair of the meeting shall have a casting vote.

An officer may not hold more than one office at the same time unless the Committee decides otherwise.

6 All General Meetings

a) All members may attend all general meetings of the Club in person.

b) Such meetings need 21 clear days' written notice to members.

c) The quorum for all general meetings is 10 members present or 25% of the total membership or whichever is greater.

d) The Chair (or in his or her absence the Club Captain) shall preside.

e) Except as otherwise provided in these Rules, every resolution shall be decided by a simple majority of the votes cast on a show of hands.

f) Formalities in connection with General Meetings (such as how to put down resolutions) shall be decided by the Committee and publicised to Club members.

7 Annual General Meetings (AGM)

The Club will hold an AGM once in every calendar year and not more than 15 months after the last AGM. At every AGM:

a) The Members will elect a Committee including the 5 officers listed in 5.2 **plus up to 3 members without post** to serve until the next AGM;

- b) All Officers will present a report on the Club's activities since the previous AGM;
- c) The Members will appoint a suitable person to audit the accounts and siad accounts must be presented at the AGM.
- d) The Members will discuss and vote on any resolution (whether about policy or to change the Rules) and deal with any other business put to the meeting.

8 Extraordinary General Meetings (EGM)

An EGM shall be called by the Secretary within 14 days of a request to that effect from the Committee or on the written request of not less than **10** members **(or 15% of membership)** signed by them. Such an EGM shall be held on not less than 14 or more than 21 days' notice at a place decided upon by the Committee or in default by the Chair.

9 Amendments

The constitution will only be changed through agreement by majority vote at an AGM or EGM.

10 Winding up the Club

- a) The members may vote to wind up the Club if not less than three quarters of those present and voting support that proposal at a properly convened general meeting. Extraordinarily and without requirement of an AGM:
 - i) The name of the club, Pearson CC, can be changed at the express wishes of Pearson Cycle Specialists Limited, Sutton should the owners decide they no longer wish to continue their association with the club. This would be effective immediately written notification has been sent to the chair of the club
- b) The Committee will be responsible for the orderly winding up of the Club's affairs.
- c) After settling all liabilities of the Club, the Committee shall dispose of the net assets remaining to one or more of the following:
 - i. To another Club with similar sports purposes which is a charity and/or
 - ii. To another Club with similar sports purposes which is a registered CASC and/or

iii. To the Club's national governing body for use by them for related community sports.

Constitution adopted

At a meeting held at:

On:

Name:

Signed: Signature:

Witnessed by:

Name: Signature:

Occupation:

Witness Address:

Postcode: